HERTFORDSHIRE AMATEUR SWIMMING ASSOCIATION
SWIMMING COMMITTEE

Minutes of the meeting held at the Welwyn Civic Centre, 16th September 2008 at 8.00pm.

Present; Jane Evans, Karen Huckle, Bryan Thompson (Swimming Manager), Barbara Scorer (Chairman) and Caroline Holt.

Management Board representatives; Alan Bowell and Ian Mackenzie

Note : Caroline Holt is a new member of the Swimming Committee having been recruited to one of the vacant positions.

There being only 5 members present the meeting was not quorate. At the first meeting it was agreed that 7 members were required to be quorate. However, as there is a lot of work to be done the decision was taken that the meeting should go ahead and take necessary decisions subject to ratification by the Management Board.

Apologies for Absence

SO8/29. Apologies for absence were received from Richard Sumner, Jim Duncan and Ian Watson.
Lynn Fernandes has left the Committee as she could no longer commit the time to be a member.

Preparation of Minutes

SO8/30. Bryan Thompson agreed to prepare the minutes of the meeting and distribute for comments.

Minutes of Previous meeting

SO8/31. The minutes of the meeting held on July 16th 2008, as considered by the Management Board on 16th September 2008, were agreed as a true record of the proceedings

Matters Arising

SO8/32. None

Competition

S08/33. Condition Changes for Development Meet, Daplyn and BAGCATS were approved for submission to the Management Board (see attached – Condition Changes).

Masters

SO8/34. Richard Sumner provided the Committee with a written update:

- All club secretaries have been contacted regarding masters swimming, feedback being received. RS compiling contact list.
- Contacts have been sent a list of upcoming competitions.
- Herts Senior league invites have been issued by Pam Spratt.
- 44 swimmers identified and invited to Inter Counties in November.
- McMullens have been approached regarding sponsorship.
- 2 queries have been received regarding masters:
    1. A complaint from 1 swimmer that he didn't know he needed to sign in – entry fee's refunded as a gesture of goodwill.
    2. Entry fees – St. Albans Masters fees had not been cashed when last checked (over 2 months since being sent)
- A complaint has been received regarding the lack of medals and ribbons at Herts Masters. Richard is looking into it.

ASA Inter Counties

SO8/35. Sheffield 17th October 2008.
The Team has been selected and invites issued. All swimmers have accepted except 1.
Possible replacements are being investigated.
Hotel, Coach and pre event training sessions have all been booked.
County President is attending
Team Coaches : Ernie King & Sean Bailey
Team Manager : Deborah Huggett.
Judges : Sue Swindell & Bryan Thompson
Finances for meals to be finalised.
The Committee would like to thank Tina Lander for her work on this event.

Development Meet

S08/36. Pack requires minor modification and will then be distributed to Club Secretaries and posted on our website.
Karen Huckle has produced a flyer for non technical helpers to be distributed with the pack.
Spectator entry fee to be added into pack.
Barbara Scorer to contact Jim Duncan to ensure medals are in hand.
Jane Evans to organise food between sessions.
Karen to organise entry bands for spectators.

Daplyn Trophy

S08/37. Woodside Pool, Watford booked.
Jane still discussing AOE with the pool decision taken to host the gala at the pool with or without AOE.
HSV Pool and The Venue have both been booked by other clubs.

Pack will be distributed at the same time as the Development meet pack and posted on our website.

Counties 2009

S08/38. The Venue booked for 7th,8th,14th,21st & 22nd March
Sunday long distance session at HSV not yet booked.
Unanimous decision by the Swimming Committee to remove the girls 1500m and boys 800m from the competition as qualifying times for these events for regions can be swum in time trials. Jane Evans to identify changes required in handbook.
A meeting needs to be set up before Counties with the Swimming Committee, Gary Robb and others who will be involved prior to the competition.
Unanimous decision by the Swimming Committee that finals will be held for 50m and 100m events for BAGCATS ONLY across all strokes. Jane Evans to identify change required in the handbook.
Entry times for 2009 will be the same as for 2008.

Officials

S08/39. Courses are being set up for 2009. We have 2 people signed up for Referees course in 2009 to be mentored by Sheila Mackenzie.
Hertford ran a timekeeper course – 11 passes.
Hoddesdon have a course set up.
Invites for Officials are to sent out for Development Meet and Daplyn Trophy.
A pre event briefing session is to be set up for Officials before counties.
The Committee would like to congratulate Craig Hunter on his appointment as a FINA Referee.

County Records

SO8/40. 8 County records were presented for approval by the Committee. All were approved. The Committee expressed their thanks to Jane Evans for her efforts in clearing the backlog of records.

County Development Plan

SO8/41. The Development Plan was reviewed at a high level and the main areas were assessed Red/Amber/Green (Red – well behind schedule, Amber – minor issues requiring attention to get back on schedule, Green – on schedule).

Updated plan attached.

A.O.B.

S08/42. The Committee would like Ian Mackenzie and Alan Bowell to join it to allow us more chance of being quorate at future meetings.

S08/43. The Committee would like the Management Board to consider the following proposal given the difficulties in getting volunteers to sit on the Swimming Committee.

We would like to propose two positions on the board being filled on a rolling basis from our member clubs each sitting for 1 year. The clubs would be responsible for identifying one of their members to sit on the swimming committee and clubs would take it in turn alphabetically. For example, in the first year, a member from Club A and Club B would sit on the committee, the following year a member from Club C and Club D would replace them and so on until all clubs have had representation when we would go back to Club A. This would hopefully help to engage clubs at this level and might even stimulate interest in other roles. This is the system employed by Hertfordshire Swimming League for the rotation of Chair/Vice Chair and it seems to work.